

Houston Region SCCA Board Meeting Minutes

June 5, 2018

The Houston Region Sports Car Club of America Board members met Tuesday April 10, 2017 at Kim Son Restaurant, Downtown Houston, TX. The following board members participated: Larry Svaton, Jim Lowe, Mark Watson, Mike Jiang, Jan Rowe, Robert Horton, James Rogerson, and Rosa Lee Smart. Board members not in attendance were Richard Tomlin, Tisha Strickland, Dan Helman, Holly Murphy. Attending guests were guests were Randy Smart, Bryan Gregory and Scot Hester. Meeting begin at 6:45 pm

The first order of business was that Larry Svaton resigned as Assistant RE Membership I and the following motions took place:

MOTION ONE: JAN ROWE

To install Larry Svaton as the Interim RE, next in line according to the SCCA Houston Region By-Laws.

Seconded by James Rogerson

Passed by acclamation.

MOTION TWO: MARK WATSON

Name Bryan Gregory for the position of Assistant RE for Membership I.

Seconded by Jim Lowe

Passed by acclamation.

SECRETARY REPORT – SMART

April 2018 Minutes were approved by this board.

FINANCIAL REPORT – JIANG

A couple financial spreadsheets were submitted by Mike to reflect the money that is currently in all of the accounts; Road Racing, SOLO and Road Rally, to reflect Assets, Liabilities and Capital from 10/31/2016 through 10/31/2017 our Fiscal Year End reports. There's money in the bank with minimal liabilities and assets. We need to send the Consolidated Report to the IRS for our Fiscal Year end reporting, with HRSCCA Board approval.

Mike raised the issue of participation in the COTA event last February; we lost \$5,061 and received \$19,939.00 from the original 25K deposit. We know that the COTA track rental was \$204K and that this included damages and radio rentals; however, these charges were not broken down. We need to write a letter to Lone Star Region inquiring about these costs and especially how much insurance reimbursements were made, and to whom, if any.

We still need to have numbers from the Race Chair, Sydney Davis Yagel at the time, for the NOLA Super Tour race that took place in March, in order that we can share whatever profits/losses with our perspective regions.

ACTION ITEM: JAN ROWE

Jan Rowe will contact Sydney to get these numbers and Larry requested that these be emailed before our next Board Meeting in August.

MOTION THREE: JAMES ROGERSON

To write a letter of inquiry for reconciliation to all parties involved from Lone Star Region of damages amount from the COTA February 2018 race.

Seconded by: Jan Rowe

Passed by acclamation.

ACTION ITEM: Rosa Lee Smart

Rosa Lee Smart, HRSCCA Board Secretary will write this letter of inquiry to the LSR RE, Gerry Warnarka, with a copy to Robey Clark, LSR Race Chair and Betina Foreman, LSR Treasurer at the time. This letter will be written with the approval of Larry Svaton, HRSCCA Interim RE and Mike Jiang, HRSCCA Treasurer by end of June.

MOTION FOUR: MIKE JIANG

HRSCCA Board needs to approve for submittal of the Fiscal Year End Consolidated Financial Report that we just reviewed to the IRS.

Seconded by Bryan Gregory

Passed by acclamation.

MOTION FIVE: BRYAN GREGORY

Any future Road Race that requires a collaboration outside our region, will not be approved for funding and participation without an advance budget for review.

Seconded by: Jim Lowe

Passed by acclamation.

SOLO REPORT – HORTON

Monthly events are held with the usage of a different course for each month (12 events/year). We had 142 in attendance two months ago and 137 a month ago. We incurred one incident a month ago at the Police Academy; a car spun off near the finish and hit a water barrier which caused from \$700 to \$1K in damages. We filed an incident report with National Office; however, we are not sure about the results of this issue.

Our Chief of Equipment resigned due to medical reasons and we are now looking for a replacement.

We have money in bank. The issue of having a separate SOLO bank account was discussed and our Treasurer, Mike Jiang was given an 'Action Item' to find out the IRS 'Threshold' of maintaining this account.

ROAD RALLY REPORT– TOMLIN

Submitted via email by Richard Tomlin:

Successful

- 8 of 10 at event. On had mechanical issues weekend before other had family stuff come up.
- one miss shift toasted a motor
- two people touched our bases, no issues except no efficient way to reset them.
- 87 Runs total, less than we wanted. Was due to longer overlap than planned (safety cushion).
- have two pages of notes to type up.

All participants want to do it again.

With board approval I would like to do again at Labor Day event.

Would open it to 20 people, prepayment this time.

ACTION ITEM: JAN ROWE

Jan will contact Richard about submitting a cost analysis of this event to reconcile against the \$1500 Grant Money that we received to fund this Track Attack event to have a better understanding of any profit or losses. This needs to be submitted to Mike Jiang, our Treasurer by end of June 2018.

MOTION SIX BY: JAN ROWE

To run Track Attack again for the Road Race Labor Day event.

Seconded by: Bryan Gregory

Passed by acclamation.

Robert Horton recommended that we add Track Attack to our website with pictures. He also mentioned that we can have access to a new developer, Jeff Johnson, who is willing to update our website for free. Mark Watson will get in touch with him and follow up.

ROAD RACING - ROWE

Jan submitted a final budget; however, the numbers need to be revised for our next Board Meeting which will take place in August. We started with 125 gas cards and gave out 109 and have 19 for our upcoming Labor Day event. We made money!

MOTION SEVEN BY: ROBERT HORTON

Jan Rowe, Race Chair will email the board members an updated final version of the correct numbers for our Fun in Sun Memorial Day Road Race event and will at the same time submit a budget for our Labor Day Road Race event for approval.

Seconded by: Mike Jiang

Passed by acclamation.

MEMBERSHIP I – SVATON

No changes from last month basically, we had 48 renewals out of these maybe 10 to 12 renewed for a year only.

WEBSITE – WATSON

We need to add a portal to the Road Racing page to publish race results and currently, our contractor charges us at a discounted rate of \$100/hour. The work that needs to be done will take about 4-5 hours to complete. Robert Horton has someone that has volunteered to update our website as necessary for free depending on the amount of work to be done. We need to contact him, Robert will give his info to Mark and get this resolved. If this volunteer is not able to do this update, then we will use our contractor.

OLD BUSINESS:

Jim Lowe recognized David Hederrick for the loan and set up of the SOLO generator for our Timing and Scoring people to help run their computers. The track had a wind storm of sorts on Saturday night that knocked out all the power from the track all day. So, thanks to the SOLO group for the loan for this generator.

NEW BUSINESS:

Larry has been working with the other regions to set a concrete race schedule for 2019. He presented a two year contract with MSR Houston for two races per year, Memorial Day and Labor Day, for the same rate we have always paid.

MOTION EIGHT BY: BRYAN GREGORY

To sign the 2year contract with MSR Houston for the 2 races/year; Memorial Day & Labor Day.

Seconded by Jan Rowe

2019 Nominations for Board

An email will be sent out with ballots from our Secretary, Rosa Lee Smart in about mid-July to ask our members to vote and submit names for nominations.

ACTION ITEM: JAN ROWE

Jan Rowe is to notify our contacts from NOLA that we are not coming in December and she is also to make sure that Sydney will have everything ready for the NOLA 2019 Super Tour Event as Race Chair.

MOTION NINE: JIM LOWE

To give out \$75 gas cards per day for each worker for the 2018 Labor Day Race Event to attract more workers, especially for much needed corner workers.

Seconded by: Bryan Gregory

Passed by acclamation

MOTION 10: MARK WATSON

To increase the Entry Fee for our 2018 Labor Day Race Event to \$495 for two days.

Seconded by: Mike Jiang

Passed with one abstain (Bryan Gregory).

FINAL MOTION:

To Adjourn: Rosa Lee Smart

Seconded by: Bryan Gregory

Respectfully submitted by Rosa Lee Smart, HRSCCA Board Secretary.